



CARECEN

Central American Refugee Center

TRANSLATION & INTERPRETATION VOLUNTEER ROLE

Overview of the Role

CARECEN provides a variety of legal, educational, and social work services to people from all over the world. We seek volunteers to assist with occasional translation needs in certain languages for non-legal documents and interpretation services for our legal and social work teams. This work is typically done remotely via phone or Zoom.

Schedule

Volunteer translators/interpreters would be asked to help on a project-by-project basis (no weekly commitment required) and in most circumstances can volunteer remotely.

Once the volunteer is included in the interpreters/translator pool they may receive an email with the request directly from the legal or social work team.

It is ok to decline a request, if it doesn't work for your schedule, but we appreciate that you respond to the communications. If the request works for you, you will receive further instructions from the organizer.

Primary Duties

Some of the task may include:

- Translating documents for clients or CARECEN staff
- Interpreting for a client legal consultation
- Interpreting for a client assisted by the social work team

Language Requirements

We are seeking for primarily for volunteers with a passion for service with fluency in *English* and

- Haitian Creole
- Pashto
- Dari
- Spanish
- French

Benefits

- Develop leadership skills
- Improve services for underserved immigrants
- Develop meaningful connections within the community

If you are fluent in a language that is not on this list we would still love for you to join us as a volunteer. Please visit www.carecenny.org/volunteer to sign up, if you are interested in putting your language skills to use giving back to your community!

~Thank you for your interest in helping our immigrant community~

