



# CARECEN

Central American Refugee Center

## TUTOR VOLUNTEER ROLE

### Overview of the Role

CARECEN provides a variety of legal, educational, and social work services to people from all over the world. We seek volunteers to assist with occasional tutoring services on a variety of topics. As a volunteer tutor, you will play a key role in helping individuals achieve their personal and professional goals by improving their language, literacy, and academic skills.

### Schedule

***Volunteer tutors would be asked to help on a project-by-project basis and in most circumstances can volunteer remotely.***

***Once the volunteer is included in the tutors pool they may receive an email with the request directly from the CARECEN volunteer coordinator or staff member working with the client.***

***If the request works for you, you will receive further instructions from the organizer.***

### Primary Duties

Some of the task may include:

- Language & Literacy Support: teaching English grammar, vocabulary, and pronunciation; practicing conversational English; help with reading comprehension
- Academic Assistance: support preparation for high school work and equivalency tests (e.g., GED), teaching basic math, science, or other subjects.
- Digital Literacy: teaching basic computer skills and assisting with online learning platforms or virtual classes.

### Qualifications

- Passion for service, especially to those in immigrant communities
- Fluency in languages other than English, particularly Spanish and Haitian Creole
- Previous experience is a plus, but not required

**Benefits**

- Develop leadership skills
- Improve services for underserved immigrants
- Develop meaningful connections within the community

If you are interested in participating or learning more about CARECEN's Tutoring Program, please visit [www.carecenny.org/volunteer](http://www.carecenny.org/volunteer) to sign up.

*~Thank you for your interest in helping our immigrant community~*