



# CARECEN

## Central American Refugee Center

### **CARECEN's CITIZENSHIP MOCK INTERVIEW OFFICER VOLUNTEER ROLE**

The Central American Refugee Center (CARECEN) is a non-profit organization that has served the immigrant community on Long Island for four decades through legal services, community education, and advocacy. We seek engaging and passionate Volunteers to serve as Mock Interview Officers for our citizenship class students.

#### **Overview of the Role**

CARECEN runs Citizenship classes that prepare students for their Naturalization exam.

- Mock interviews are an addition to the citizenship class, and happen during class time in breakout sessions on a 1on1 basis
- Interviews last 20-30 minutes with an evaluation of 10-20 minutes

#### **Schedule**

**Mondays 6:30pm-8:30pm / Wednesdays 6:00pm-8:00pm / Saturdays 9:00am-11:00am**

***The volunteer must commit to one of those days for a full quarter (10 weeks)***

#### **Primary Duties**

- Act as an officer and interview prospective students
- Evaluate their performance (ideally in Spanish and/or other languages)
- Record data in database

#### **Qualifications**

- Passion for service, especially to those in immigrant communities
- Spanish language proficiency a plus
- Familiarity with naturalization process and curriculum
- Availability during class times on a semi-regular basis

#### **Benefits**

- Develop leadership skills
- Improve services for underserved immigrants
- Develop meaningful connections within the community

If you are interested in participating or learning more about CARECEN's Mock Interview Officer volunteer role, please visit [www.carecenny.org/volunteer](http://www.carecenny.org/volunteer) to sign up.

*~Thank you for your interest in helping our immigrant community~*